

**TOWN OF FOUR OAKS
BOARD OF COMMISSIONERS MEETING
JUNE 16, 2025
MINUTES**

Call to Order

Mayor Pro Tem, Mike Hines, called the June 16, 2025, regular scheduled Board of Commissioners meeting to order at 6:30 p.m. Those present included Commissioners Michael Bradley, Commissioner Carles Surles, and Commissioner Kim Robertson. Excused were Mayor Vic Medlin and Commissioner Tony Capps. Also present were Town Attorney Alan "Chip" Hewett, Public Works Director Barry Stanley, Assistant Public Works Director James Bryan, Finance Officer Rachel Raynor, and Mike Dart with the Four Oaks Benson News and Review. Rhonda Lee, Town Clerk, was also present to record minutes.

Invocation and Pledge of Allegiance

Commissioner Carles Surles gave the opening Invocation, with Police Chief Stephen Anderson leading the Pledge of Allegiance.

Approval of Minutes

- a) Board of Commissioners Meeting – May 19, 2025
- b) Board of Commissioners Meeting – Budget Session May 27, 2025
- c) Board of Commissioners Meeting - Special Called Meeting- June 3, 2025

Commissioner Bradley made a motion to approve all three sets of minutes as presented, seconded by Commissioner Robertson. The motion carried unanimously.

Approval of Closed Session Minutes

- a) Board of Commissioners Meeting – Closed Session May 19, 2025

Commissioner Surles made a motion to approve the closed session minutes as presented, seconded by Commissioner Robertson. The motion carried unanimously.

Public Comments

Joan Pritchett came before the Board to give an update on upcoming Chamber events. She stated that the Acorn Festival this year would be postponed, and it would be replaced with a Community Event called "Oaks Alive". This event will be on September 13, 2025, the same weekend the Acorn Festival was originally scheduled. There will be lots of vendors, food trucks, and live entertainment, including a trackless train for the kids and a live DJ. Mrs. Joan also reminded the board that the Chamber will hold its strategic partner forum at the new school on

Boyette Rd. on August 6th. Mayor Medlin will speak, and there will be Commissioners, School Board members, and Senator Sawrey in attendance.

Public Hearings

- a) **LEGISLATIVE:** I-3P – Industrial Park Zoning District was pulled from the agenda. This will be heard at the July 2025 regular scheduled meeting.

New Business

Commissioner Kim Robertson made a motion to give Rachel Raynor, finance officer, authority to make any adjustments to the current budget in June to balance the 24-25 budget year. The motion was seconded by Commissioner Surles. The motion carried unanimously.

Skip Green, Grant Administrator, presented a Resolution to amend policies and guidelines for CDBG grant-funded programs, as well as a Resolution to adopt policies and guidelines for CDBG grant-funded programs. Mr. Green states that these policies and guidelines are the same as the ones we already have in place. We needed to update the Mayor's name and the Town Clerk on the forms for the State. There were no questions from the Board or the audience. Commissioner Bradley made a motion to approve both Resolutions as presented. Commissioner Surles seconded. The motion carried unanimously.

Mayor Pro Tem, Mike Hines read a Resolution for the sale of surplus personal property. This will allow Police Chief Stephen Anderson to list the Town's 1994 Ford F700 Bucket Truck on GovDeals to sell the property. There were no questions from the Board or the audience. A motion to approve the Resolution and sell the bucket truck was made by Commissioner Bradley. Commissioner Surles seconded the motion. The motion carried unanimously.

Mayor Pro Tem Mike Hines read a Resolution Authorizing the Clerk to investigate the voluntary annexation of CLD Land, LLC's 7.898 acres on parcel # 08I11053 located off Old Brewer Rd. There were no questions from the Board or the audience. Commissioner Robertson made a motion to approve the Resolution to authorize the Clerk to investigate the voluntary annexation of parcel # 08I11053. Commissioner Bradley seconded the motion. The motion carried unanimously.

Budget Amendments

Rachel Raynor, finance officer, presented the 3rd 2024-2025 budget amendments for the General Fund and the Water/Sewer Fund. Rachel states this will be done quarterly in order to keep a balanced budget. The Board of Commissioners had time to review the amendments and with no further questions Commissioner Robertson made a motion to approve the 2024-2025 budget amendments as presented. Commissioner Surles seconded the motion. The motion carried unanimously.

Mayor's Comments

Mayor Medlin was excused from tonight's meeting; therefore, there were no Mayor comments.

Department Reports

Police – Surles

Chief Anderson presented the police report that is attached to the packet. Commissioner Surles asked about some reports of people in dark hoodies walking through residents' yards at night. Chief Anderson said he was aware of that, but there was no cause to stop these people. He stated his officers would be mindful of these people and try to talk to them if they see them out at night.

Parks & Rec and Outreach & Appearance – Robertson

Commissioner Robertson reported that Tim Grady was forming a library committee and that he had 3 strong applicants for interviews. She is hoping the library will be open soon.

Commissioner Robertson also mentioned that she attended a coaches meeting with Barry and Andy Jackson and that football and cheer have had a very good response this year. All teams were already full.

Water and Sewer – Bradley

Commissioner Bradley read the water and sewer report that is attached to the packet. There were no further comments.

Sanitation & Streets - Bradley

Commissioner Bradley thanked the Public Works Department for mowing and their hard work in the heat.

Planning & Zoning, Inspections – Capps

Mike Cook was absent and excused, so Commissioner Bradley read the attached Planning & Zoning and Permit report. There were no comments or discussions.


Finance – Commissioner Hines

Rachel Raynor, finance officer, highlighted the financial report, (attached). Motion to approve the May payables listed in the attached report was made by Commissioner Surles, seconded by Commissioner Robertson. The motion carried unanimously.


Adjournment

With no further business brought before the Board of Commissioners, a motion to adjourn at 7:00 p.m. was made by Commissioner Surles, seconded by Commissioner Robertson. The motion carried unanimously.

ATTEST:



Vic Medlin, Mayor



Rhonda S. Lee, Town Clerk