

**TOWN OF FOUR OAKS
TOWN COUNCIL MEETING
FEBRUARY 19TH, 2024
AGENDA**

- 1) Call to Order
- 2) Invocation and Pledge of Allegiance
- 3) Approval of Minutes for Town Council Meeting – January 16th. 2024
- 4) Proclamations
 - a) Representative Larry Strickland
 - b) Senator Benton Sawrey
- 5) Oath of Office – Mike Hines, Mayor Pro Tem
- 6) Public Comments
 - a) Brenda Lee – Four Oaks Friends of Scouting
- 7) Public Hearings
 - a) Certificate of Sufficiency & Annexation Ordinance - Micheal A Weaver, petitioner and Mayes Farm, L.P., owner of Parcel # 08I11013 located at 5761 US Hwy 301, Four Oaks, NC.
- 8) New Business
 - a) Resolution to Dispose of Surplus Personal Property
- 9) Mayor's Comments
- 10) Department Reports
 - a) Police – Surles
 - b) Parks & Rec and Outreach & Appearance – Robertson
 - c) Water and Sewer – Bradley
 - d) Sanitation & Streets – Capps
 - e) Finance – Hines
- 11) Adjournment

**TOWN OF FOUR OAKS
TOWN COUNCIL MEETING
FEBRUARY 19TH, 2024
MINUTES**

Call to Order

Mayor Vic Medlin called the February 19th, 2024 regular scheduled Town Council meeting to order at 6:30 p.m. Those present included Commissioners Michael Bradley, Tony Capps, Mike Hines, Kim Robertson, and Carles Surles. Also, present were Police Chief Stephen Anderson; Planning & Zoning Administrator / Building Inspector Mike Cook, Public Works Director Barry Stanley, Town Clerk Martha Garris recording minutes, and Mike Dart from FO Benson New in Review.

Invocation and Pledge of Allegiance

Commissioner Surles gave the opening Invocation with Senator Benton Sawrey leading the Pledge of Allegiance.

Approval of Minutes

Town Council Meeting – January 16th, 2024

Commissioner Bradley made a motion to approve the minutes for the January 16th, 2024 regularly scheduled meeting as presented, seconded by Commissioner Hines, voting unanimous, motion passed.

Proclamation

Mayor Medlin read the proclamation of appreciation for Representative Larry Strickland and Senator Benton Sawrey. The proclamations were to recognize these gentlemen for their support of the Town in being awarded state funds to assist with completing several ongoing projects.

Oath of Office – Mike Hines, Mayor Pro Tem

Honorable Mayor Victor Medlin read Oath of Mayor Pro Tem swearing in Mike Hines. The Oath was signed accordingly

Public Comments

Brenda Lee, with Four Oaks Friends of Scouting, presented they were trying to raise funds because the E.B Lassiter Scout House was in need of roof and back deck repairs. The estimated cost is \$10,000. Ms. Lee was there to inform the Council of the need and let everyone know they are raising funds to assist with the repairs.

Ted Marsh, resident in Austin Parker Village and HOA board of director president, was inquiring about the stop signs and speed limit signs needed in Austin Parker Village of which they had inquired multiple times about. Public Works Director Barry Stanley commented this is typically handled by the developer but the town will be getting these signs put up.

Joan Pritchett, Chamber of Commerce Director, reported (1) the Spring Oyster Roast is scheduled for March 14 and raffle tickets are for sale for Carolina Hurricane tickets, an American Flag plaque, and cash prizes, and (2) there are new businesses on Main Street. She encouraged everyone to check them out.

Public Hearings

Mayor Medlin called the meeting into a legislative hearing.

(a) Certificate of Sufficiency & Annexation Ordinance - Micheal A Weaver, petitioner and Mayes Farm, L.P., owner of Parcel # 08I11013 located at 5761 US Hwy 301, Four Oaks, NC.

Clerk Garriss relayed the she had investigated the request and it meets requirements. Clerk Garriss recommended moving forward with the voluntary annexation.

There were no public comments. Mayor Medlin closed the public hearing.

Motion to approve the voluntary annexation request by Micheal A Weaver, petitioner and Mayes Farm, L.P., owner of Parcel # 08I11013 located at 5761 US Hwy 301, Four Oaks, NC. was made by Commissioner Hines, seconded by Commissioner Robertson, voting unanimous, motion passed.

New Business

(a) Resolution to Dispose of Surplus Personal Property

Clerk Garriss presented a resolution to declare the 1995 Ford Bronco as surplus property and authorized Chief of Police Stephen Anderson to sell the surplus personal property for \$500. The vehicle had been determined to have a value of less than or equal to \$500. Chief Anderson commented the vehicle has been flooded and the Town Attorney has advised the town could sell without being bid. Motion to approve the resolution as presented was made by Commissioner Surles, seconded by Commissioner Hines, voting unanimous, motion passed.

Mayor's Comments - None

Department Reports

Police – Surles

Chief read the monthly police report (attached). He reported as a follow up on purchasing the training simulator, Dustin Norris was present to answer any questions. Commissioner Capps asked if the software license is transferable. Mr. Norris answered yes, that he had spoken with TI Training in Colorado and there will need to be some paperwork completed to transfer the software license. The software package includes lifetime quarterly updates that will be transferred. The quarterly updates can be uploaded by town employee. He stated he is willing to sell the training simulator to the Town for \$20,000 which includes the projector, equipment, and software license. There are no annual fees.

Chief Anderson the Travelers Inn abatement is complete and it will transfer to new owners if sold.

Parks & Rec and Outreach & Appearance – Robertson

No report.

Water and Sewer – Bradley

Commissioner Bradley highlighted the water and sewer report (attached). Water had revenue of \$49,520 and the sewer had revenue of \$31,436. The 12-month daily average per gallon was a 4% loss for water and a 22% loss for sewer. Rainfall was 3.85” which adds to the infiltration.

Sanitation & Streets - Capps

Commissioner Capps reported the garbage revenue was \$33,345 for the month with 1,087 customers. He reported the downtown streetscape project was out for bids and the bid opening is scheduled for March 13th, 2024. There was one company in-person and 4 to 5 companies online for the pre-bid meeting. Any additional questions should be directed to Kim Griggs at WithersRavenel by February 23.

Finance – Hines

Commissioner Hines highlighted the financial report (attached) with total funds of \$4,073,567 and presented the January payables. Motion to approve the January payables listed in the attached report was made by Commissioner Hines, seconded by Commissioner Capps, voting unanimous, motion passed.

Closed Session

Motion to go into closed session per GS 143-318.11(a)(4) to discuss economic development matters was made by Commissioner Hines, seconded by Commissioner Bradley, voting unanimous, motion passed.

No actions taken or motions made.

Motion was made by Commissioner Hines, seconded by Commissioner Capps to move out of closed session and into regular session, voting unanimous, motion passed.

Adjournment

With no further business brought before the Town Council, motion to adjourn at 7:23 p.m. was made by Commissioner Bradley, seconded by Commissioner Robertson, voting unanimous, motion passed.



Vic Medlin, Mayor

ATTEST:



Martha Garriss, NCCMC
Town Clerk