

**TOWN OF FOUR OAKS
SPECIAL MEETING
JANUARY 17TH, 2023
AGENDA**

- 1) Call to Order**
- 2) Invocation and Pledge of Allegiance**
- 3) New Business**
 - a) Conduct Interviews for the Vacant Board of Commissioners Seat
 - b) Select a Candidate for the Vacant Board of Commissioners Seat
 - c) Consider Approval of the WithersRavenel Proposal for Professional Services for the Four Oaks Downtown Streetscape Phase 2 Project
- 4) Adjournment**

TOWN OF FOUR OAKS

SPECIAL MEETING

JANUARY 17th, 2023

MINUTES

Call to Order

Mayor Vic Medlin called the January 17th, 2023 special called Town Council meeting to order at 5:30 p.m. Those present included Commissioners Andy Hardy, Mike Hines, Kim Robertson, and Charles Surles. Also, present were Town Clerk Martha Garriss recording minutes; and Public Works Director Barry Stanley.

Invocation and Pledge of Allegiance

Commissioner Surles gave the opening Invocation with Patricia Chisholm-Jones leading the Pledge of Allegiance.

New Business

Interviews for the Vacant Board of Commissioners Seat

Mayor Medlin explained the process would be to hear each candidate and then voting would be by the nomination-and-ballot method. The Board would be voting by ballot and the person who received the majority of the vote would be appointed but if no one received a majority, the low vote-getters will be dropped and the board will vote again for the front-runners until there is a majority.

Interviews were held for the following candidates: Michael Bradley, Tony Capps, Tamara Dunn, Craig McQuitty, Ian Trammell, & Joshua Wood.

Michael Bradley, at 827 E Stanley St.:

- Employed by Cleveland Fire Department and S&B Real Estate Ventures
- Why interested in being a commissioner: for the betterment of the community & Town, wants to be a voice of the people, & help make the town better than found it
- Blending police with the community: the police in this country catch so much criticism these days and he would like to extend training to broaden and better things for the police department
- Growth vision for the town: see growth correctly in a way the town can keep up
- Time commitment: employers are flexible for being able to attend meetings or other things for the town

Tony Capps, at 5659 US 301 S.:

- Employed by Duke Energy as Director of Telecommunication Program
- Why interested in being a commissioner: because wants to use his skills and help see the town grow in the right fashion with a plan
- Thoughts about police dealing with the community & country: determine how to blend the police with the community with the right mental health environment because many people are dealing with mental health issues & substance abuse that put them in bad

situations, so maybe have the police work with the county to help with mental health issues in the community

- Growth vision for the town: growth is a challenge and part of the challenge is the education for the public to understand that the hearts of what people would like to do and the legality around it are two different things. The town needs smart growth which needs to be well-structured and planned along with being a community effort.
- Time commitment: flexible and works from home some days. Duke encourages community involvement at the right levels

Tamara Dunn, at 114 Parker St.:

- Employed by Commwell Health as Chief of Nursing Officer & Operating Officer
- Why interested in being a commissioner: feels she is a team player. Never considered being a commissioner or in politics in the past but now would like to do something for the community and help make a difference whatever it is
- Thoughts about police dealing with the community & country: believes that it starts with hiring with integrity and accountability. Holding people accountable for actions would help us see changes across the country. FOPD experiences seem positive
- Growth vision for the town: need to decide as a team what is best for the town and what are we looking for to be able to grow as a group decision
- Time commitment: not addresses

Craig McQuitty, at 413 N Church St.:

- Owner of Craig's Handyman Services, LLC, a licensed general contractor, and owns CHS Property Management Company
- Why interested in being a commissioner: he isn't looking to be in the limelight but wishes to help in any way possible.
- Thoughts about police dealing with the community & country: his every encounter or need with the police department has been good & responsive. He feels as the town grows the department will need more officers. There is a need to control speeders in town
- Growth vision for the town: understands people want to see & keep the nostalgia of the town but realizes growth is coming and if sit around waiting on the perfect plan it will never happen. Growth is needed but as that happens upgrades are needed with utilities, roads, add to police department, need more grocery stores, restaurants, etc. along with other improvements. Need to grab opportunities when can to make this a better place
- Time commitment: self-employed so flexible most any time.

Ian Trammell, at 302 W Hatcher St.:

- Retired from US Army and owner of Monkey Tattoos & Body Piercings
- Why interested in being a commissioner: being retired from US Army he would like to continue his service to the community. Public service for citizens & for the betterment of the community is his passion
- Thoughts about police dealing with the community & country: feels Four Oaks Police has an edge with diversity and engagement with the community.

- Growth vision for the town: all about sustained growth and the need to give support to the businesses and charm. Town needs growth but in ways for the betterment of the town. Understands infrastructure & schools are issues but can't be addressed without growth
- Time commitment: flexible & have lots of free time being retired

Joshua Wood, at 804 Tucker St.:

- Employed by DEN Underground and opening own business on US 301 soon
- Why interested in being a commissioner: initially worried wouldn't get a quality candidate so expressed interest. Wants to see some change & growth for the betterment of the town. Been involved with the town & chamber helping put on events in town.
- Thoughts about police dealing with the community & country: feels lack of training are the main issues around the country with police. Four Oaks Police Department is ahead of the most and better than most because of the monthly training they receive.
- Growth vision for the town: all for growth, feels town needs more restaurants and hopes to see change through smart growth
- Time commitment: schedule is flexible

Mayor Medlin thanked all the candidates. He commented we are a blessed Town, just look at these great candidates willing to give their time to help their community. Mayor Medlin told them there is only one position but the board would love to know if any of them would be interested in being on other committees such as the planning board. Mayor Medlin handed out the ballots to each commissioner.

There was a majority with the first round of votes and declared Michael Bradley as the newly appointed commissioner.

- Michael Bradley – 3 votes; Commissioners Hardy, Hines, & Surles
- Tony Capps – 1 vote; Commissioner Robertson
- Tamara Dunn – 0 vote
- Craig McQuitty – 0 vote
- Ian Trammell – 0 vote
- Joshua Wood – 0 vote

WithersRavenel Proposal for Professional Services for the Four Oaks Downtown Streetscape Phase 2 Project

Commissioner Hardy presented the proposal for Phase 2. He explained the town had bid the phase 1 of the project three times and did not receive enough interest. Feedback on the project was: it was too small for some contractors and too large for others. After discussing with WithersRavenel, the decision was to expand the scope of the project to include phase 1 and phase 2 from the Masterplan since the town will be receiving addition funds from the federal government. Phase 1 includes Main St. and phase 2 includes Baker St., Church St., & US 301. WithersRavenel's proposed professional services for phase 2 was \$369,650 which includes: project management & administration; site inventory & analysis; design development & plans; permitting services; and construction plan design, bidding, administration, & observation. Commissioner Hardy added that the cost of the amended phase 1 agreement was reduced by \$40,400 since combining the construction cost into both phases. The target is to have the engineering services complete by June or July.

Motion to approve the WithersRavenel proposal for professional services for the Four Oaks Downtown Streetscape Phase 2 Project and move forward was made by Commissioner Surles, seconded by Commissioner Hardy.


Commissioner Robertson commented she was uncomfortable making a decision for this because it was the first time she had been made aware of what's going on. While others have been involved throughout the process, she's new and doesn't know everything going on. She stressed the need for better communication going forward.

Motion passed 3 in favor and 1 opposed.

- Favor – Commissioners Hardy, Hines, & Surles
- Opposed – Commissioner Robertson


Adjournment

With no further business brought before the Town Council, motion to adjourn at 6:25 p.m. was made by Commissioner Hines, second by Commissioner Surles, voting unanimous.



Vic Medlin, Mayor

ATTEST:



Martha Garriss, NCCMC
Town Clerk